Dear Students and Parents,

Welcome to your Senior Year! 12th grade is a crucial year in any student’s academic career as they are preparing for life after graduation. This year students will finalize the grades and classes that will permanently go on their high school transcript. In the following pages, you have been provided a guide to selecting appropriate classes for the coming school year.

**Student Responsibilities in the Scheduling Process:**

1. Discuss recommendations with your academic teachers and inquire about the elective programs offered at Hercules High School.
2. Discuss the preliminary course selections with your parents.
3. Complete the Course Selection Sheet and have one of your parents/guardian sign it.
4. Return the Course Selection Sheet form to your HHS counselor with your signature and that of a parent/guardian as soon as possible. Failure to go through the course selection process on time will limit opportunities for choice and flexibility in scheduling.
5. After receiving confirmation of your course selections, report any errors immediately to your HS counselor via email so adjustments can be made.
6. Understand that courses selected at this time will be the schedule of courses for the 2017-18 school year. Courses with low enrollment, or elective, may not be offered or may be offered on an alternating-year schedule

**ALL STUDENTS**

1. Minimum course load – 4 courses. Maximum course load – 7 courses.
2. All students must be enrolled in a minimum of five (5) courses to be considered full-time students. Students will not be permitted to drop a course if this puts them below the minimum required course/credit load.

**Senior Course Requirements:**

1. The Service Learning Component is a graduation requirement and must be completed prior to May 15th. Students should see their counselor if they plan to complete the requirement this year.
2. American Government and Economics are required courses for all 12th grade students.

**IMPORTANT NOTE:** ***Please ask questions of your teachers and counselor if you are unsure about the demands or prerequisites for a particular course.*** In some cases, courses may not run due to insufficient enrollment or a requested course may conflict with another requested course. In these cases, the high school counselor will contact you to make another selection. You will receive a verification of courses scheduled in late July or early August.

**Schedule Change Policy (All request for class changes need to made via email to your assigned HS counselor)**

1. **Valid reasons** for a schedule change may include: scheduling error, computer error, failing a required course, passing a course (through Summer School or CCCC), lacking a graduation requirement and/or lacking the proper prerequisite.
2. **Once elective classes have been chosen,** requests for elective changes most often cannot be honored due to class size requirements.
3. Schedule change requests will **NOT** be considered for the purpose of teacher preference.
4. Failure to complete summer reading does not constitute a valid reason for a schedule change from an AP class.
5. A change request may require the entire schedule to be altered to meet the request you have made, including different teachers and different class periods.
6. Once a schedule has been changed, it cannot be changed back again to the original schedule.
7. Consideration of “transfer grades” from the previous class will be at the discretion of the teachers. Students may be required to do additional work to support their transition into the new class

We will make every attempt to accommodate student and parent selection requests given course scheduling and staff availability. When completing this form, select 1 choice for each section. Please note that counselors will schedule ELD students based on placement scores from the CELDT and essay assessments. Students with an IEP should indicate the type of services required. Consult with your student’s current case manager when selecting classes, to ensure that all classes are aligned with his/her post high school and educational plans. Please return this completed form to the Hercules High Student Services Office as soon as possible.

Please Print All Information Clearly.

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| ID# | LAST NAME | FIRST NAME | MIDDLE INITIAL | Parent/Guardian Name | Home Phone |
| **Circle Where Appropriate:**  **ELD Placement Level:** **1 2 3 4 Academic Support: RSP NSH 504 Speech** | | | | | |
| **\*\* A Period option: Selecting to start the school day with an A period allows for students to take one more class during the instructional day. Students with a regular 6-class schedule and an A period would begin school at 7:15 and end at 2:10, instead of 3:12.**  **Are you interested in an “A period”? YES NO**  **Selecting “no” means that students would be assigned 6 classes and would follow the traditional bell schedule.** | | | | | |

**\***Students requesting to take a class not listed here or more than one upper level math or science class should email their counselor.

REQUIRED COURSES – Check One Choice Per Section

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| |  |  |  | | --- | --- | --- | | **Core Classes** | | | |  | **Requirement A: Social Science** | | |  | 72800 | Amer. Gov. [P] | |  | 72850 | AP Amer. Gov | |  | 74000 | Economics [P] | |  | **Requirement B: English** | | |  | 35600 | English 4 [P] | |  | 38900 | Exp. Reading & Writing[P] | |  | 36100 | AP English Lit | |  | **Requirement C: Math** | | |  | 51000 | Algebra 1 [P] | |  | 51800 | Geometry [P] | |  | 51100 | Algebra 2 Trig [P] | |  | 53400 | Pre-Calculus [P] | |  | 53500 | Pre-Calculus [H] | |  | 53000 | Probability & Statistics [P] | |  | 52960 | AP Statistics | |  | 51400 | AP Calculus A/B | |  | 51450 | AP Calculus B/C | | |  |  |  | | --- | --- | --- | | **Core Classes Continued** | | | |  | **Requirement D: Lab Science** | | |  | 66600 | AP Chemistry | |  | 6721R | AP Environ. Science ROP | |  | 66300 | Biology [P] | |  | 66700 | Chemistry [P] | |  | 68650 | Physics [P] | |  | 68700 | Physics [H] | |

ELECTIVES

Choose your electives and alternate electives CAREFULLY! You may not be able to change these choices once they are assigned to you. Number your elective choices in order of preference (1: French, 2: Journalism, 3: Beginning Art). Some courses may be cancelled due to low enrollment or may be closed due to maximum capacity and limitations of sections offered. If your first choice is not available or cancelled, the next available alternate elective is scheduled.

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| |  |  |  | | --- | --- | --- | | **Electives** | | | |  | **Requirement E: World Languages** | | |  | 42000 | French 1 [P] | |  | 42200 | French 2 [P] | |  | 42300 | French 3 [P] | |  | 42400 | French 4 [H] | |  | 45300 | Spanish 1 [P] | |  | 45500 | Spanish 2 [P] | |  | 45600 | Spanish 3 [P] | |  | 45700 | Spanish 4 [H] | |  | 45800 | Spanish 5 AP | |  | **Requirement F: Visual and Perf. Art** | | |  | 80000 | Beginning Art [P] | |  | 83450 | Adv Visual Arts [P] | |  | 80150 | AP Studio Art | |  | 58590 | Adv. Orchestra [P] | |  | 56300 | Band Symphonic [P] | |  | 56900 | Concert Choir [P] | |  | 62100 | Theater [P] | |  | 8976R | Play Production ROP | |  | 53600 | Jazz Dance 2 [P] | |  | 54600 | Dance Production [P] | | |  |  |  |  | | --- | --- | --- | --- | | **Electives Continued** | | | | |  | **Requirement G: College Prep Elective** | | | |  | 3055R | | AP Computer Science Principles | |  | 3060R | | Computer Graphic Arts [P] ROP | |  | 3686R | | Journalism [P] | |  | 75505 | | AP Psychology | |  | 75000 | | Psychology [P] | |  | 8362R | | Publications ROP (Yearbook) | |  | 79400 | | AP Human Geography | |  | 6570R | | Sports Medicine [P] ROP | |  | **Alternate Electives** | | | |  | 30950 | Computer Apps | | |  | 65400 | PE Wight Training | | |

**Signatures Indicating Approval:**

Your signature authorizes your permission to schedule these classes and verifies that you have read the scheduling information included in the packet.

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Student Signature Parent Signature Date

\*\* If you have selected an AP or an AHIT course, please return this contract with your Course Selection Sheet (blue sheet).

**ADVANCED PLACEMENT (AP)** – It is essential that AP students and their parents understand that enrollment in an AP course at Hercules High School requires a commitment of one full academic year. Successful completion of an AP course results in a student earning an additional .08 honors points which are factored into the grade point average **(GPA)** each semester.

**Academy of Hospitality and International Tourism (AHIT)** – It is essential that AHIT students and their parents understand that enrollment in AHIT is a three year commitment.

**Student Name (PRINT) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Case Manager** (for SPED only) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**